

**New Providence Memorial Library
BOARD OF TRUSTEES MEETING**

July 8, 2019

Board of Trustees:	Mr. A. Au*	Mayor A. Morgan*
Roll Call	Mr. J. Cronin*	Ms. A. Nagle
	Ms. Lisa Florio*	Ms. K. Stieh*
	Ms. A. Karr*	Ms. P. Vinaixa
	Mr. K. Lee	

(* indicates present)

A special meeting of the Board of Trustees of the New Providence Memorial Library was held on July 8, 2019 in the Conti Family Community Room.

President John Cronin called the meeting to order at 7:00 pm, and stated that adequate notice had been given in compliance with the Open Public Meetings Act.

PUBLIC HEARING:

No members of the public were in attendance.

RESOLUTION:

Resolution No. 2019-3 – Special Board of Trustees Meeting

Resolution No. 2019-3 - calling for a special meeting of the Board of Trustees for the New Providence Memorial Library on July 8, 2019 at 7:00 pm was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
A. Au	x			
J. Cronin	x			
A. Karr	x			
K. Lee			x	
A. Morgan	x			
A. Nagle			x	
K. Stieh	x			
P. Vinaixa			x	

NEW BUSINESS:

Ms. Florio advised the warranty on the hardware of the server expires in October. At this time, we have a server which is managed by TLC. We pay them upwards of \$11,000.00 per year to maintain their software. If

we have issues we call TLC as they do the remote management. They diagnosis any problem and dispatch someone within 24 hours, and we pay travel costs.

Option 1: We now have a 5 year warranty from Dell and it can be renewed for two years which would allow everything to remain the same as it is now. The typical warranty is five years.

Option 2: It is possible to have a hosted server which will not be located here at the library. This option is very expensive – about \$4,800.00.00 per year. Over a five year period the cost will be \$93,865.00 which includes some additional expenses involved. The host for this option is TLC which has an arrangement with a company called Evoke which is a hosting company located in Virginia.

Option 3: The New Jersey State Library will host for free. They have a server farm in Trenton so we will not have a server. If there is a problem at the library, they would move the disc to another server and the service could be back within a matter of hours. They do not provide any IT assistance. Mr. Au suggested that a test be made to check the bandwidth to make sure this would work well. TLC would do the installation for approximately \$1,000. The option is available to also pay TLC to manage as well.

Option 4: The cost of buying a new server box for placement here in the library would run about \$83,000 for a 5 year period.

Ms. Stieh asked Ms. Florio what arrangement she would prefer. Mr. Florio stated that she would like the server to be managed.

Ms. Florio stated the best option is to go with the State Library and the Board was in agreement. She will make the calls needed to make arrangements to proceed.

Ms. Stieh advised the direct quote in the Policy # 3-2B was fine so no changes need to be made to the policy as it was presented.

Ms. Florio advised we are doing a new patron survey. The last one was done in 2014. Lisa Barfield found a survey in Minnesota that was written for a capital campaign. It covered what we needed so one was prepared for our use and it is now available online as well as in the library. Copies will be made available for the Senior Center and the community pool to give more patrons access to respond.

Ms. Florio advised the guidelines are out for the New Jersey Construction Bond Act. She does not believe that the library is ready and more information is necessary from the architect. Ms. Stieh offered to prepare a summary and to make a checklist of what is needed to apply and what we need to revise.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:52pm.

Mary Keenan
Secretary to the Board

John Cronin
President